

CHESHIRE EAST COUNCIL

Staffing Committee

Date of Meeting: 8 April 2014
Report of: Head of Governance and Democratic Services
Subject/Title: Health and Safety Update

1.0 Report Summary

- 1.1 This report provides an update on Health and Safety matters within the Council.

2.0 Recommendation

- 2.1 That the report be noted.

3.0 Reasons for Recommendations

- 3.1 To ensure that the Committee is kept up to date with Health and Safety matters.

4.0 Wards Affected

- 4.1 No specific ward affected

5.0 Local Ward Members

- 5.1 Not applicable

6.0 Policy Implications

- 6.1 No significant implications

7.0 Financial Implications

- 7.1 No direct implications arising from this report.

8.0 Legal Implications

- 8.1 No direct implications arising from this report.

9.0 Risk Management

- 9.1 No significant risks identified as a result of this update report. Risks relating to specific issues will be dealt with separately.

10.0 HEALTH AND SAFETY UPDATE

10.1 DELIVERY OF CORPORATE HEALTH AND SAFETY TRAINING DURING QUARTER 4: 01.04.14 – 31.03.14

10.1.1 Fourteen courses have been delivered to 126 CEC officers and 6 external employees – totalling 132 delegates:

NO. OF COURSES	COURSE TITLE & DURATION	NO. OF DELEGATES
1	CIEH Level 1 Health & Safety – 1 day	7 corporate
2	IOSH Managing Safely – 4 days	14 corporate
1	IOSH Managing Safely Refresher – 1 day	8 corporate
3	First Aid Re-qualification	34 corporate
2	Emergency First Aid at Work	20 Corporate
1	PRIME	3 Corporate 7 School
1	Manual Handling	9 Corporate 1 school
2	First Aid at Work	10 Corporate 6 external (Ringway Jacobs)
1	Managing Safety (schools)	13 Schools
Total Corporate Delegates		105
Total School Delegates		21
Total External Delegates		6
Total Courses Delivered		14
Total Delegates (126 CEC Officers and 6 external)		132

10.2 ROSPA RECOGNITION AWARD 2014 – PORTFOLIO SUBMISSION

10.2.1 The second RoSPA Recognition Award portfolio was submitted in February 2014 and was prepared using contributions from the whole Corporate Health & Safety Service team. The outcome is expected during April 2014 and Staffing Committee members will be informed when the result is known.

10.3 WORKING TOWARDS THE PREPARATION OF ALTERNATIVE SERVICE DELIVERY VEHICLES (ASDV's)

10.3.1 Senior Corporate Health & Safety Advisers have been preparing to support ANSA, ORBITAS and ESAR. Arrangements include:

- meeting relevant Managers to discuss health & safety priorities and requirements for each ASDV
- networking with external advisory groups and colleagues (e.g.: LAWS [Local Authority Waste Safety group] and APSE)
- preparing specific Health & Safety Policies and accompanying documentation
- identifying training needs of both future ASDV employees as well as relevant Corporate Health & Safety Advisers.

10.3.2 Preparation of service level agreements has commenced.

10.4 CORPORATE HEALTH & SAFETY AUDIT PROGRAMME

10.4.1 The Corporate Audit of Children & Families is progressing – although an unexpected delay occurred due to recent re-structuring of services. The action plan prepared by the Lead Corporate Health & Safety Adviser has been submitted to relevant Children & Families Managers for comment and expected completion of the audit has been agreed for the end of April 2014.

10.5 CORPORATE ACCIDENT & INCIDENT STATISTICS - QUARTER 4: 01.01.14 - 28.02.14 (INTERIM)

10.5.1 Due to the early date of this Staffing Committee, it has not been possible to present a full set of accident data for Quarter 4. Therefore, interim statistics have been prepared - which refer to 01.01.14 – 28.02.14. The forthcoming Staffing Committee meeting in July 2014 will include updated and complete details for Quarter 4.

10.5.2 Interim Quarter 4 statistics (01.01.14 - 28.02.14), show that **837** accidents and **202** incident* reports were entered onto PRIME (totalling **1039**), of which **17** were RIDDOR reportable to the Health & Safety Executive.

*An incident is an event where no physical injury occurs, although this may still be RIDDOR reportable depending upon the circumstances – e.g. a fire, loss of electric power or a scaffold collapse.

Total number of RIDDOR Accident / Incidents

Reporting Period	No. of Accidents & Incidents on PRIME	No. of RIDDOR Reports
Q3 –Q4: 2010- 2011	3218	264
Q1– Q4: 2011- 2012	6528	322
Q1– Q4: 2012- 2013	5956	151
Q1 2013 - 2014	1531	44
Q2 2013 - 2014	1291	33
Q3 2013 – 2014	1840	17
Q4 2013 – 2014 INTERIM	1039	17

Quarter 4 RIDDOR Type - INTERIM	
Members of Staff	6
Members of the Public	11

Quarter 4 (Interim) Accident / Incident Numbers - INTERIM	
Members of Staff	123
Members of the Public	714
Incidents (no injury)	202

10.5.3 Care4CE reported 395 accidents and incidents (37% of the total) – of which 1 accident was RIDDOR Reportable. This involved the death of a service user shortly after sustaining a head injury. An inquiry has been opened and adjourned into this matter.

198 slips, trips and falls involving Service users continue to account for the highest cause of reports - which often occur when customers fall out of bed or off the toilet (19% of the total) and 48 assaults of staff were the second highest event reported (7% of the total).

10.5.4 Schools reported 395 accidents and 12 incidents (39% of the total), of which 11 were RIDDOR reportable. RIDDOR events occurred in the following areas:

sports injuries = 4, slips / trips / falls = 4, Injured whilst handling / lifting / carrying = 1, fall from a height = 1 and injured during a curriculum activity = 1.

10.5.4 Leisure Facilities reported 139 accidents and 3 incidents (14% of the total) of which 2 were RIDDOR reportable. One was a fractured wrist sustained from a fall whilst roller skating and the other who fell down stairs whilst mopping a floor.

10.5.5 Tatton Park reported 8 accidents and no incidents (1% of the total) – None of which were RIDDOR reportable.

Further details are shown in the following Appendices:

- RIDDOR accidents / incidents reported by Directorate and Location – Appendix 1
- RIDDOR accidents / incidents reported by Directorate and Accident Type – Appendix 2
- Accident Outcomes by Type – Appendix 3
- Incident Outcomes by Type – Appendix 4

APPENDIX 1

TOTAL RIDDOR ACCIDENTS / INCIDENTS BY DIRECTORATE AND LOCATION QUARTER 4 (INTERIM): 01.01.14 – 28.02.14

BUSINESS	SITE	TOTAL
ADULTS, COMMUNITY, HEALTH AND WELLBEING	Alsager Leisure Centre	1
	Macclesfield Leisure Centre	1
	Mountview Community Support Centre	1
	Sub Total	3
CHILDREN AND FAMILIES – NON SCHOOLS	113 Broad Street, Crewe	
	Sub Total	1
CHILDREN AND FAMILIES – SCHOOLS	Black Firs Primary School	1
	Haslington Primary School	1
	Havannah Primary School	1
	Malbank High School	1
	Marton and District Church of England Primary School	1
	Parkroyal Primary School	1
	St Marys Catholic Primary School (Crewe)	1
	Wheelock Primary School	1
	Wilmslow High School	2
	Wistaston Church Lane Primary School	1
	Sub Total	11
PLACES		
	Sub Total	0
NOT ON SITE	16 Crown Street West Macclesfield	1
	Ullswater Road Congleton	1
	Sub Total	2
TOTAL:		17

END OF APPENDIX 1

APPENDIX 2**TOTAL RIDDOR ACCIDENTS / INCIDENTS REPORTED BY DIRECTORATE AND
ACCIDENT TYPE - QUARTER 4 (INTERIM): 01.01.14 – 28.02.14**

	PEOPLE		CORPORATE SUPPORT SERVICES	PLACES	TOTALS
	Adults, Community Health & Wellbeing	Children & Families			
Fall From Height	1	2	-	-	3
Injured by an animal	-	-	-	1	1
Injured while handling / lifting / carrying	-	1	-	1	2
Slipped/Tripped/Fell on the same level	2	4	-	-	6
Sports Injury	4	-	-	-	4
Unknown Cause	-	1	-	-	1
TOTALS	7	8	0	2	17

END OF APPENDIX 2

**ALL ACCIDENT OUTCOMES BY TYPE (INJURY, ILL HEALTH etc)
QUARTER 4 (INTERIM) - 01.01.14 – 28.02.14**

Accident Outcomes - Injuries			
	Total	%	RIDDOR
Minor Injuries ¹	561	67.0	6
Fracture	19	2.3	6
Suspected fracture	8	1.0	3
Dislocation	6	0.7	0
Bite by Human	5	0.6	0
Bite by Animal or Insect	2	0.2	1
Irritation/Chemical/Grit	2	0.2	0
Burn/Scald	11	1.3	0
Crush	3	0.4	0
Penetrating Injury ²	3	0.4	0
Electric Shock ³	1	0.1	0
Total	621	72.4	16

Accident Outcomes - Health Related			
	Total	%	RIDDOR
Faint/Loss of Consciousness	3	0.4	0
Seizure/Absence	3	0.4	0
Acute Illness Requiring Medical Treatment	1	0.1	0
Choking ⁴	1	0.1	0
Total	8	1.0	0

¹ **Minor injuries (561):** Knock (265); Cut / Laceration / Grazing (124); Bruise (50); Pain (23); Sprain (24); Swelling (11); Nose Bleed (11); Scratches (26); Strain (10); Twist (8); Pinch (2); Trap / Nip (7)

² **Penetrating injury (3):** All 3 accidents happened in schools, including a member of staff who received a needle stick injury administering insulin to a diabetic pupil

³ **Electric shock (1):** A school pupil was working with a disassembled radio and received a mild electric shock

⁴ **Choking (2):** Both happened in schools. One involved a pupil choking on their food and a teacher administering backslaps. The second involved a pupil assaulting another, choking them until other pupils intervened. Neither incident was RIDDOR reportable

Accident Outcomes - No Apparent Injury			
	Total	%	RIDDOR
No Apparent Injury	173	20.7	0

Accident Outcomes - Other			
	Total	%	RIDDOR
Other ⁵	34	4.1	1

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⁵ **Other (34):** Assault (3); Self Harm (1); Fall from Height (4); Unknown (7); Slip / Trip / Fall (9); Non Accidental (2); Near Miss (2); Hit by Moving / Flying Object (3); Hit by Fixed / Stationary Object (1); Moving & Handling (1); Attempted Suicide (1)

APPENDIX 4**ALL INCIDENT OUTCOMES BY TYPE QUARTER 4 (INTERIM)
01.01.14 – 28.02.14**

All Incidents by Type			
	Total	%	RIDDOR
Aggressive / threatening behaviour	49	24.3	0
Assault on Staff by Service User	31	15.3	0
Near Miss	25	12.4	0
Ill Health	9	4.5	0
Self Harming Incident	30	14.9	0
Physical Intervention	2	1.0	0
Assault on Service User by Service User	15	7.4	0
Verbal abuse / offensive language	19	8.9	0
Suspicious Behaviour	4	2.0	0
Failure of Plant/Equipment/Buildings Incident	3	1.5	0
Criminal Damage	2	1.0	0
Assault	3	1.5	0
Vehicles/Transport Incident	1	0.5	0
Assault on Young Person by another Young Person	2	1.0	0
Theft from a Room	1	0.5	0
Attempted Robbery	1	0.5	0
Council Property Loss/Damage	1	0.5	0
Verbal abuse and assault	1	0.5	0
Member of Public Property Loss/Damage	1	0.5	0
Assault on Staff by a Young Person	2	1.0	0
Vehicle Collision	1	0.5	0
Total	203	100	0

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